

# Maine Conference UCC

## 2025 Operating Budget-Annual Meeting

### INCOME AND EXPENSES

Line No.	1 Budget 2023	2 Actual 2023	3 Budget 2024	4 Actual YTD August	6 Budget 2025	7 Budget 2025 vs 2024	
1							
2	<b>REVENUE</b>						
3	<b><u>Conference Operations</u></b>						
4	OCWM from Local Churches	350,000	301,801	279,459	199,996	255,444	(\$24,015)
5	Fellowship Dues	216,000	220,506	197,072	141,021	203,035	\$5,963
6	Income from Invested Funds	95,000	145,577	125,000	94,018	125,000	\$0
7	Friends of the Maine Conference	18,500	12,621	18,500	3,744	10,000	(\$8,500)
8	Additional and/or Targeted (program specific) Fundraising	0	0	0	0	0	\$0
9	Grants	0	3,790	0	2,430	0	\$0
10	Extraordinary Gifts, Bequests	0	0	0	0	0	\$0
11	Other & Miscellaneous Income	3,000	7,405	3,000	5,651	3,000	\$0
12	Conference events (Annual meeting, super Saturday)	3,000	9,425	3,000		8,000	\$5,000
13	<b>Total Conference Operations Revenue</b>	<b>685,500</b>	<b>701,125</b>	<b>626,031</b>	<b>446,859</b>	<b>604,479</b>	<b>(\$21,552)</b>
14							
15	<b><u>Pilgrim Lodge</u></b>						
16	<b>Revenue From Operations</b>						
17	Program Fees - Camper Registration	175,000	184,309	216,000	189,471	247,394	31,394
18	Hosted Groups & Rentals	120,000	81,195	94,700	28,312	102,000	7,300
19	Merchandise - Camp Store	16,600	14,962	18,500	18,498	16,500	(2,000)
21		311,600	280,466	329,200	236,281	365,894	36,694
22	<b>Gifts-Unrestricted</b>						
23	Individuals & Friends of PL	42,750	34,400	42,250	16,382	35,000	(7,250)
24	Donations - Churches and Associations	15,000	11,806	15,000	4,043	13,000	(2,000)
25	Grants	5,000	20,000	22,000	13,104	20,000	(2,000)
26		62,750	66,206	79,250	33,528	68,000	(11,250)
31	<b>Miscellaneous</b>						
32	Investment Income (Operating)		6,833		725	2,100	
33	Contract Reimbursements (Horton Center)	2,000	5,541	2,500	539		(2,500)
35	Other	0	11,945	800	5,183	1,000	200
36	Investment Income (Maintenance)	4,000	0	3,100	1,641	1,000	(2,100)
37		6,000	24,319	6,400	8,088	4,100	(2,300)
38							
40	Transfers from Youth Ministry	0	6000	0	0	0	
41							
42	<b>Total Pilgrim Lodge Revenue</b>	<b>380,350</b>	<b>376,991</b>	<b>414,850</b>	<b>277,898</b>	<b>437,994</b>	<b>23,144</b>
43							
44	<b><u>Maine School of Ministry</u></b>						
45	Tuition	12,250	21,325	14,700	7,300	20,160	5,460
46	Donations, Friends of MESOM, advisory board	35,000	17,481	35,000	11,385	28,000	(7,000)
47	Grants	27,000	12,000	24,000	27,013	24,000	0

INCOME AND EXPENSES

Line No.		1 Budget 2023	2 Actual 2023	3 Budget 2024	4 Actual YTD August	6 Budget 2025	7 Budget 2025 vs 2024
48	<b>Total Maine School of Ministry Revenue</b>	74,250	50,806	73,700	45,698	72,160	(1,540)
49							
50	<b>Total Operating Revenue</b>	1,140,100	1,128,922	1,114,581	770,455	1,114,633	52
51							
52	<b>Revenue-Resource Teams, Initiatives and Missions</b>						
53	Clergy Communities of Practice	6,000	9,725	6,000	4,658	6,000	0
54	Honduras Partnership	0			496		0
55	Youth Ministry	0					0
56	Earth Care & Spirituality Resource Team	0					0
57	Anti-Racism Resource Team	0					0
58	Social Action Committee	0					0
59	NE Assoc. United Christian Educators	0					0
60	<b>Total Resource Teams, Missions Revenue</b>	6,000	9,725	6,000	5,154	6,000	0
61							
62	<b>Total Revenue</b>	1,146,100	1,138,647	1,120,581	775,609	1,120,633	52
63							
64	<b>EXPENSES</b>						
65	<b>Conference Operations</b>						
66	UCC National Support	70,000	60,360	27,946	20,000	25,544	(2,402)
67							
68	<b>Staff Payroll and Benefits</b>						
69	Conference Minister - Salary, Housing, FICA Offset	113,033	104,929	116,423	72,444	119,916	3,493
70	Assoc. Conf. Minister - Salary, Housing, FICA Offset	94,095	68,748	75,355	23,248	75,355	0
71	Information Technology/Communication Salary	25,407	7,165	0	0	0	0
72	Office Manager	50,027	50,518	51,528	38,630	55,702	4,175
73	Treasury Assistant Salary	33,669	36,741	34,645	20,002	25,709	(8,936)
74	Staff Benefits (and payroll taxes for pre 2025 budgets)	96,790	100,965	116,602	55,647	117,296	694
75	Housing allowance (Accounting purposes only)	0	-1,346	0	-1,731	0	0
76		413,020	367,720	394,553	208,240	393,978	(575)
77	<b>Other Expenses</b>						
78	Continuing Education	5,000	2,697	5,000	610	3,500	(1,500)
79	Staff Travel & Hospitality	15,000	11,688	15,000	13,604	15,000	0
80	Conference Events	2,500	7,098	2,500	0	5,000	2,500
81	Meeting Expenses & misc. Other	3,200	780	3,200	631	1,000	(2,200)
82		25,700	22,263	25,700	14,845	24,500	(1,200)
83	<b>Designated Funds &amp; Initiatives</b>						
84	General Synod Designated Fund	10,000	33,702	10,000	6,667	10,000	0
85	Sabbatical Designated Fund	0	0	5,000	3,333	5,000	0
86	WLNE Celebration Designated Fund	1,000	0	1,000	0	1,000	0
87	Ministry Education Scholarships Fund	6,000	350	6,000	1,075	6,000	0
88	Discretionary Fund	5,000	2,176	5,000	0	2,500	(2,500)
89	Youth Ministry	6,000	6,000	0	0	0	0
90	Maine Council of Churches	5,000	5,000	5,000	0	5,000	0

INCOME AND EXPENSES

Line No.		1 Budget 2023	2 Actual 2023	3 Budget 2024	4 Actual YTD August	6 Budget 2025	7 Budget 2025 vs 2024
91	Church Vitality and Leadership	6,000	6,344	6,000	0	6,000	0
92	Other initiatives	0	532	0	650	1,000	1,000
93		39,000	54,104	38,000	11,725	36,500	(1,500)
94	<u>Office Space</u>						
95	Rent	34,154	36,055	36,000	27,041	35,000	(1,000)
96	Office Equipment (Fees, Maintenance, etc)	2,000	1,232	2,000	198	2,000	0
97	Copier (Fees, maintence, etc)	1,000	1,278	1,500	1,034	1,500	0
98	Supplies	8,000	2,940	3,000	1,594	3,000	0
99	Postage	2,800	1,907	2,000	877	2,000	0
100	Telecommunications & Software fees related fees	10,000	1,102	10,180	5,983	10,000	(180)
101	Utilities (Internet & Telephone)	1,750	13,240	1,800	960	1,800	0
102	Janitorial Service	0	30	15	30	15	0
103		59,704	57,784	56,495	37,716	55,315	(1,180)
104	<u>Administrative Expenses</u>						
105	IT and Web Consulting Fees	0	0	0	13,276	10,000	
106	Insurance & Bonding	12,000	10,409	12,000	7,644	12,000	0
107	Legal	4,000	3,651	4,000	4,496	4,000	0
108	Accounting Fees	20,000	765	5,000	250	5,000	0
109	Audit Fees	12,000	3,900	4,500	7,200	7,200	2,700
110	Professional Fees, Marketing, Web page consulting, etc	4,500	25,011	2,600	7,940	3,000	400
111	Other Fees, Charges & Interest	2,500	4,532	3,000	5,118	3,000	0
112	Other Conference Ministry, CCM dues, subscritptions	7,000	14,215	22,400	16,429	7,000	(15,400)
113		62,000	62,483	53,500	62,352	51,200	(2,300)
114							
115	<b>Total Conference Ministry and Operations Expenses</b>	<b>669,424</b>	<b>624,714</b>	<b>596,194</b>	<b>354,878</b>	<b>587,038</b>	<b>(9,157)</b>
116							
117	<b><u>Pilgrim Lodge</u></b>						
118							
119	<u>Regular Staff Wages and Benefits</u>						
120	<u>Wages and Payroll Taxes</u>						
121	Director Wages & Taxes	60,646	60,710	62,292	40,729	69,973	7,681
122	Assistant Director Wages & Taxes	31,544	30,946	32,490	22,419	56,569	24,079
124	Facility Manager Wages & Taxes	25,918	21,134	26,621	13,887	23,683	(2,938)
125		118,108	112,790	121,403	77,036	150,225	28,822
126	<u>Benefits</u>						
127	Employee Benefits	40,631	45,108	41,857	28,444	32,975	(8,882)
128	Employee Pensions	11,893	11,940	12,326	7,542	16,456	4,130
135		52,524	57,048	54,183	35,985	49,431	(4,752)
136	Total Regular Staff	170,632	169,838	175,586	113,021	199,656	24,070
137							
138	<u>Seasonal Staff Wages &amp; Payroll Taxes</u>						
140	Summer Facility Staff	14,645	14,328	15,484	8,341	7,000	(8,484)
141	Summer Program Staff	40,720	30,175	41,535	35,237	46,535	5,000

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Line No.		1 Budget 2023	2 Actual 2023	3 Budget 2024	4 Actual YTD August	6 Budget 2025	7 Budget 2025 vs 2024
142	Summer Food Service Staff	14,400	22,908	23,460	16,401	23,690	230
144		69,765	67,411	80,479	59,978	77,225	(3,254)
145	<u>Program Expenses</u>						
146	Program Training & Certification	3,025	600	3,000	1,361	1,500	(1,500)
147	Program Staff Expense	0	975	2,500	726	1,000	(1,500)
148	Program Supplies	750	3,162	1,000	3,290	3,000	2,000
149	Infirmary	1,650	438	1,650	992	500	(1,150)
150	Consumables	1,650	2,864	1,650	2,823	2,800	1,150
151	Durables	200	270	200	0	200	0
152	Curriculum & Deans Retreat	950	751	400	0	395	(5)
153		8,225	9,060	10,400	9,193	9,395	(1,005)
154							
155	Cost of Food	45,000	31,191	33,000	30,468	36000	3,000
156							
157	<u>Facilities</u>						
158	Maintenance and Repairs	4,200		13,550	2,473	8,000	(5,550)
159	Equipment Maintenance and Repairs	8,500		10,000	3,210	4,000	(6,000)
160	Annual Inspections	10,385		3,500	1,546	2,600	(900)
161	Municipal Services				628	650	
162	Vehicle Fuel				918	1,800	
163	Vehicle Maintenance				1,448	1,500	
164		23,085	14,939	27,050	10,223	18,550	(8,500)
165	<u>Utilities</u>						
166	Cell Phones				771	1,000	1,000
167	Telephone and Internet	6,600	7,718	3,600	5,005	6,690	3,090
168	Electricity	6,720	8,538	9,700	4,660	9,000	(700)
169	Propane	4,900	1,909	3,300	1,758	2,000	(1,300)
170	Farmhouse Utilities	2,260	2,271	5,215	1,697	2,000	(3,215)
171		20,480	20,436	21,815	13,892	20,690	(1,125)
172	Camp Store-Cost of Goods Sold	11,000	9,726	12,050	0	10,725	(1,325)
173							
174	<u>Outreach &amp; Marketing</u>						
175	Camp Marketing	1,500	2,022	2,500	1,889	2,000	(500)
176	Retreat & Conference Marketing	1,000	20	500	94	150	(350)
177		2,500	2,042	3,000	1,983	2,150	(850)
178	<u>Administrative Expenses</u>						
180	Commercial Insurance-Auto	1,491	1,155	1,060	1,043	1,575	515
181	Property Insurance	29,243	30,643	32,175	22,471	37,079	4,904
182	Worker's Comp	4,157	5,051	5,020	3,215	5,854	834
183	Capital Campaign Wages and Taxes			0	0	0	0
184	Online Fees & Bank Charges			0	300	0	0
185	Staff Expenses			0	(473)	0	0
186		34,891	36,849	38,255	26,557	44,508	6,253

INCOME AND EXPENSES

Line No.		1 Budget 2023	2 Actual 2023	3 Budget 2024	4 Actual YTD August	6 Budget 2025	7 Budget 2025 vs 2024
187	<u>Office Expenses</u>						
188	Postage	5,000	2,662	350	1,897	500	150
190	Office Expenses	0	0	1,550		2,300	750
191		5,000	2,662	1,900	1,897	2,800	900
192	<u>Other Fees and Expenses</u>						
193	Annual Registration & Membership Fees & Subscriptions	3,525	3,509	3,505	3,130	3,795	290
194	Staff Travel & Overnight stays	2,082	264	800	894	200	(600)
195	Staff Expenses-Other	0	5		534	250	
197	Merchant Fees & Other	4,800	9,056	7,000	8,452	12,050	5,050
198		10,407	12,834	11,305	13,010	16,295	4,740
200							
201	<b>Total Pilgrim Lodge Expenses</b>	390,578	376,988	414,840	280,221	437,994	23,154
202							
203	<b>Maine School of Ministry</b>						
204	Advisory Board	400	0	400	60	0	(400)
205	Dean Salary & Benefits	52,942	48,590	49,957	33,358	50,438	481
206	Faculty Stipends and Program Expense	10,400	5,690	12,000	13,801	16,800	4,800
207	Travel	1,100	894	1,100	60	1,100	0
208	Continuing Education	1,000	286	1,000	0	1,000	0
209	Consultants, Fund raising and other expenses	8,000	2,297	6,000	1,485	500	(5,500)
210	Mentored Practice stipends	4,000	0	4,000	0	4,000	0
211	<b>Total Maine School of Ministry</b>	77,842	57,757	74,457	48,765	73,838	(619)
212							
213	<b>Expenses Resource Teams Ministries</b>						
214	Clergy Communities of Practice	1,500	4,694	3,500	4,038	4,000	500
215	Honduras Partnership (Inactive)	0		0		0	0
216	Earth Care & Spirituality Resource Team (Inactive)	500				0	0
217	Anti-Racism Resource Team	2,500	920	2,000	175	1,000	(1,000)
218	Social Action Committee	500				1,000	1,000
219	NE Assoc. United Christian Educators	1,000	835	1,000	700	1,000	0
220	<b>Total Resource Teams and Ministries</b>	6,000	6,449	6,500	4,913	7,000	500
221							
222	<b>TOTAL OPERATING EXPENSES</b>	1,143,844	1,065,908	1,091,991	688,776	1,105,870	13,878
223							
224	<b>OPERATING SURPLUS (DEFICIT)</b>	2,256	72,739	28,590	86,834	14,763	(13,826)
225							
226							
227							
228	<b>Footnotes:</b>						
229							
230	1) Actual expenses rounded to nearest dollar						