

**Maine Conference UCC**  
**2022 Budget**  
**Summary of Revenue and Expenses**

Last Revised: 08/26/2021

<b><u>REVENUE</u></b>			
OCWM from Local Churches	\$	357,542	
Fellowship Dues		188,180	
Income from Invested Funds		105,000	
Friends of the Maine Conference		10,000	
Miscellaneous		4,000	
Annual Meeting		15,000	
Targeted Fundraising		15,000	
Conference Operating Revenue Subtotal	\$	694,722	\$ 694,722
Pilgrim Lodge Subtotal			423,103
Resource and Ministry Teams Subtotal			2,000
Maine School of Ministry Subtotal			66,650
<b>TOTAL REVENUE</b>			<b>\$ 1,186,475</b>

<b><u>EXPENSES</u></b>			
Conference Ministry and Operations	\$	674,795	
Pilgrim Lodge Subtotal		416,916	
Resource and Ministry Teams Subtotal		3,900	
Maine School of Ministry Subtotal		66,435	
<b>TOTAL EXPENSES</b>	\$	<b>1,162,046</b>	
<b>OPERATING SURPLUS (DEFICIT)/Variance (Shortfall)</b>	\$	<b>24,429</b>	

Conference Subtotal Income	\$ 696,722
Conference Subtotal Expenses	678,695
Conference Subtotal Surplus (Deficit)	\$ 18,027

Pilgrim Lodge Subtotal Income	\$ 423,103
Pilgrim Lodge Subtotal Expenses	416,916
Pilgrim Lodge Subtotal Surplus (Deficit)	\$ 6,187

MESOM Subtotal Income	\$ 66,650
MESOM Subtotal Expenses	66,435
MESOM Subtotal Surplus (Deficit)	\$ 215

**BLANK  
PAGE**

**Maine Conference UCC**

PRINTS ON 11 X 8-1/2 PAPER

2022 Operating Budget Last Revised: 08/26/2021

**DETAILED SUMMARY OF REVENUE AND EXPENSES**

Line No.		1 Budget 2020	2 Actual 2020	3 Budget 2021	4 Actual May-21	6 Preliminary Budget 2022	7 Budget 2022 vs 2021
1							
2	<b>REVENUE</b>						
3	<b><u>Conference Operations</u></b>						
4	OCWM from Local Churches	380,000	357,606.32	368,600	107,357	357,542	(11,058)
5	Fellowship Dues	200,000	198,040.37	194,000	105,717	188,180	(5,820)
6	Income from Invested Funds	105,000	110,951.68	105,000	43,756	105,000	-
7	Friends of the Maine Conference	10,000	5,843.76	10,000	1,082	10,000	-
8	Annual Meeting 2020	25,500	9,215	25,500	0	15,000	(10,500)
9	Miscellaneous Income	4,000	4,433.09	4,000	2,002	4,000	-
10	Targeted Fundraising	0	0	0	0	15,000	15,000
11	Church Vitality, Leadership & Resource Team Initiatives	0	0	0	0	0	-
12	Extraordinary Gifts, Bequests	0	25,000	0	0	0	-
13	PPP Loan	0	87,162.00	0	0	0	-
14	<b>Total Conference Operations Revenue</b>	<b>724,500</b>	<b>798,252.22</b>	<b>707,100</b>	<b>259,913</b>	<b>694,722</b>	<b>(12,378)</b>
15							
16	<b><u>Pilgrim Lodge</u></b>						
17	<b><u>Revenue From Operations</u></b>						
18	Program Fees - Camper Registration			230,500	8,755	242,025	11,525
19	Hosted Groups & Rentals			40,000	150	77,900	37,900
20	Merchandise - Camp Store			20,000	0	16,600	(3,400)
21	Miscellaneous			1,400	2,772		(1,400)
22		-	-	291,900	11,676	336,525	44,625
23	<b><u>Gifts-Unrestricted</u></b>						
24	Donations - Individuals			25,258	19,721	41,000	
25	Donations - Churches and Associations			15,000	2,000	15,000	
26	Grants			30,000	0	-	
27				70,258	21,721	56,000	(14,258)
28	<b><u>Gifts-Restricted</u></b>						
29	Donations					-	-
30	Grants			15,000	0	15,000	-
31				15,000	0	15,000	-
32	<b><u>Miscellaneous</u></b>						
33	Contract Reimbursements (Horton Center)			8,734	0	8,436	
34	USDA Subsidies			842	0	842	
35	Other			5,000	1,843	4,000	
36	Income from Investments (unrestricted)			1,500	1,073	2,300	
37		7,940		16,076	2,916	15,578	(498)
38	<b><u>Transfers</u></b>						
39	Youth Ministry			6000	0	0	
40	Other						
41		0	0	6000	0	0	(6,000)
42							
43	<b>Total Pilgrim Lodge Revenue</b>	<b>7,940</b>	<b>0</b>	<b>399,234</b>	<b>36,314</b>	<b>423,103</b>	<b>23,869</b>

DETAILED SUMMARY OF REVENUE AND EXPENSES

Line No.	1 Budget 2020	2 Actual 2020	3 Budget 2021	4 Actual May-21	6 Preliminary Budget 2022	7 Budget 2022 vs 2021	
44							
45	<b>Resource &amp; Ministry Teams</b>						
46			2,000	1,250	2,000	0	
47			0		0	0	
48			0		0	0	
49			0		0	0	
50			0		0	0	
51			0		0	0	
52	<b>Total Resource &amp; Ministry Teams Revenue</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>1,250</b>	<b>2,000</b>	<b>0</b>
53							
54	<b>Maine School of Ministry</b>						
55			12,250	5,925	12,250	-	
56			15,000	10,970	16,000	1,000	
57			18,000	15,000	38,400	20,400	
58	<b>Total Maine School of Ministry Revenue</b>	<b>0</b>	<b>45,250</b>	<b>31,895</b>	<b>66,650</b>	<b>21,400</b>	
59							
60	<b>TOTAL REVENUE (Not including income from restricted funds)</b>	<b>732,440</b>	<b>798,252</b>	<b>1,153,584</b>	<b>329,372</b>	<b>1,186,475</b>	<b>32,891</b>
61							
62	<b>EXPENSES</b>						
63	<b>Conference Ministry and Operations</b>						
64	<b>UCC Basic Support</b>	76,000		73,720	\$21,190	71,508	(2,212)
65							
66	<b>Staff Payroll &amp; Benefits</b>						
67	Conference Minister - Salary, Housing, FICA Offset	130,880		95,000	30,867	106,916	11,916
68	Assoc. Conf. Minister - Salary, Housing, FICA Offset	117,580		77,540	16,560	91,431	13,891
69	Communications & Information Technology Coordinator	15,000		15,225	7,604	23,291	8,066
70							
71	Executive Assistant	32,620		\$21,416	12,478	33,753	12,337
72	Treasury Assistant	54,500		26,229	10,886	27,565	1,336
73	Accounting Assistant	16,300		10,708	4,159	4,370	(6,338)
74	Office Manager	16,300		10,708	0	0	(10,708)
75	Search and Call Consultants	11,400		11,400	0	0	(11,400)
76	Continuing Education	5,000		4,000	1,425	5,000	1,000
77	Staff payroll taxes & Benefits (Actual includes Housing Allowance)	0		109,640	47,007	93,022	(16,618)
78		<b>399,580</b>	<b>416,754.39</b>	<b>381,866</b>	<b>130,986</b>	<b>385,346</b>	<b>3,480</b>
79							
80	Staff Travel & Hospitality	30,000	6,655.99	25,000	0	15,000	(10,000)
81	Annual Meeting	20,500	1,680	20,500	460	10,000	(10,500)
82	Nominating Committee	200	0	200	0	200	0
83							
84	<b>Other Expenses, Inc. Initiatives</b>						
85	General Synod Designated Fund	15,000	0	0	0	15,000	15,000
86	Meeting Expenses	3,000	0	3,000	0	3,000	0
87	Board Committees	0	0	0	0	0	0
88	Church Vitality and Leadership	6,000	500.00	6,000	0	6,000	0
89	Member in Discernment Scholarships	6,000	0	6,000	0	6,000	0

DETAILED SUMMARY OF REVENUE AND EXPENSES

Line No.		1 Budget 2020	2 Actual 2020	3 Budget 2021	4 Actual May-21	6 Preliminary Budget 2022	7 Budget 2022 vs 2021
90	Clergy Communities of Practice	3,000	1,012.50	3,000	1,063	3,000	0
91	Youth Ministry	4,000	250	6,000	0	4,000	(2,000)
92	Maine Council of Churches	4,000	4,000	5,000	0	5,000	0
93	Sabbatical Reserve	15,000	0	5,000	0	5,000	0
94		<u>56,000</u>	<u>5,763</u>	<u>34,000</u>	<u>1,063</u>	<u>47,000</u>	<u>13,000</u>
95	<b><u>Office Space</u></b>						
96	Rent	34,063	34,064	33,400	14,626	34,000	600
97	Office Equipment	2,000	1,147	2,000	1,105	2,000	0
98	Copier	1,000	1,236	1,000	290	1,000	0
99	Supplies	8,000	2,843	8,000	1,807	8,000	0
100	Postage	5,000	3,418	5,000	1,510	3,500	(1,500)
101	Telecommunications/Software	12,000	9,825	12,000	6,531	12,000	0
102	Building Maintenance	0	0	0	0	0	0
103	Utilities (Internet & Telephone)	0	1,530	0	600	1,740	1,740
104	Janitorial Service	500	45	500	20	100	(400)
105	Small Church Office	1,200	0	0	0	0	0
106		<u>63,763</u>	<u>54,107</u>	<u>61,900</u>	<u>26,490</u>	<u>62,340</u>	<u>440</u>
107	<b><u>Other Administrative Expenses</u></b>						
108	Insurance & Bonding	11,100	9,892	12,000	3,734	12,000	0
109	Legal	4,000	3,504	4,000	2,315	4,000	0
110	Accounting Fees (Ballou)			30,000	2,734	20,000	(10,000)
111	Audit	12,000	8,325	12,000	4,603	12,000	0
112	Professional Fees, Marketing, facebook page consulting	0	4,961	2,500	0	4,500	2,000
113	Fees, Charges & Interest	2,500	2,859	2,500	1,503	2,500	0
114	Discretionary Fund	5,000	0	5,000	0	5,000	0
115	Other Conference Ministry & Operations	7,000	13,102	7,000	1,817	7,000	0
116		<u>41,600</u>	<u>42,643</u>	<u>75,000</u>	<u>16,705</u>	<u>67,000</u>	<u>(8,000)</u>
117							
118	Settled Conference Minister Search expenses	0	0	0	0	16,400	16,400
119	<b><u>Total Conference Ministry and Operations Expenses</u></b>	<u>687,643</u>	<u>527,603</u>	<u>672,186</u>	<u>196,893</u>	<u>674,795</u>	<u>2,609</u>
120							
121	<b><u>Pilgrim Lodge Operating Expenses</u></b>						
122							
123	<b><u>Regular Staff Wages and Benefits</u></b>						
124	Wages and Payroll Taxes						
125	Director Wages & Taxes	63,250		59,208	9,624	60,284	
126	Administrator Wages & Taxes	35,500		36,906	11,516	38,570	
127	Facility Manager Wages & Taxes	21,000		19,250	1,946	\$ 23,701	
128		<u>119,750</u>		<u>115,364</u>	<u>23,086</u>	<u>122,555</u>	<u>7,191</u>
129	Benefits						
130	Director Benefits			14,819	13,386	16,729	
131	Director Life & Disability			825		840	
132	Administrator Benefits			24,293		25,456	
133	Administrator Life & Disability			514		\$ 537	
134		<u>0</u>	<u>0</u>	<u>40,451</u>	<u>13,386</u>	<u>43,562</u>	<u>3,111</u>
135	Pensions						

DETAILED SUMMARY OF REVENUE AND EXPENSES

Line No.		1 Budget 2020	2 Actual 2020	3 Budget 2021	4 Actual May-21	6 Preliminary Budget 2022	7 Budget 2022 vs 2021
136	Director Pension			7,700	0	7,840	
137	Administrator Pension			4,800	0	5,016	
138		0	0	12,500	2,667	12,856	356
139	<b>Seasonal Staff Wages &amp; Payroll Taxes</b>						
140	Camp Assistant Director	21,600		9,000	0	9,000	
141	Summer Facility Staff	0		12,362	0	5,600	
142	Summer Program Staff	39,000		37,560	24.22	37,560	
143	Summer Food Service Staff	34,000		23,672	0	23,672	
144	Retreat and Conference Staff	0		9,120	0	8,600	
145		94,600	0	91,714	24	84,432	(7,282)
146	<b>Program Expenses</b>						
147	Program Training & Certification	0		4,118	0	4,118	
148	Program Staff Expense	1000		2,100	0	0	
149	Program Supplies	2000		1,256	0	1,256	
150	Infirmary	1000		1,415	0	1,715	
151	Consumables	3000		1,650	0	1,650	
152	Durables	500		425	0	425	
153	Curriculum & Deans Retreat	0		1,600	0	1,100	
154		7,500	0	12,564	0	10,264	(2,300)
155	<b>Food</b>						
156	Cost of Food	35,000		35,573	0	45,000	9,427
157							
158	<b>Facilities</b>						
159	Maintenance and Repairs	8,000		6,050	943	6,050	0
160	Equipment Maintenance and Repairs	5,500		6,720	0	6,720	0
161	Annual Inspections and Maintenance	5,000		4,697	227	6,013	1,316
162		18,500	0	17,467	1,170	18,783	1,316
163	<b>Utilities</b>						
164	Telephone and Internet	4,000		2,688	950	6,396	3,708
165	Electricity	5,000		6,300	430	5,600	(700)
166	Propane	3,000		2,600	0	4,900	2,300
167	Farmhouse Oil	4,000		1,560	1,038	2,260	700
168		16,000	0	13,148	2,418	19,156	6,008
169	<b>Camp Store</b>						
170	Cost of Goods Sold			13,000	0	11,000	(2,000)
171							
172	<b>Outreach &amp; Marketing</b>						
173	Camp Marketing	1,000		1,200	0	0	(1,200)
174	Retreat & Conference Marketing	6,000		1,200	0	0	(1,200)
175		7,000		2,400	0	0	(2,400)
176	<b>Administrative Expenses</b>						
177	Insurance						
178	Commercial, Liability & Auto	2,000		2,890	626	2,500	
179	Property Insurance	17,500		17,304	9,673	23,000	
180	Worker's Comp	5,000		4,321	1,732	4,321	
181		24,500	0	24,515	12,031	29,821	5,306

DETAILED SUMMARY OF REVENUE AND EXPENSES

Line No.	1 Budget 2020	2 Actual 2020	3 Budget 2021	4 Actual May-21	6 Preliminary Budget 2022	7 Budget 2022 vs 2021
182	<b>Office Expenses</b>					
183			2,069		2,069	
184			4,010		3,260	
185			1,000		1,000	
186	3,000		7,079	746	6,329	(750)
187						
188	3,500		3,504	2,433	3,279	(225)
189	3,500		1,800	225	1,800	0
190	0		3,279	94	3,279	0
191	0		4,800	614	4,800	0
192			0	2,959	0	0
193	<b>Total Pilgrim Lodge Expenses</b>					
194			399,158	61,852	416,916	17,758
195	<b>Resource Teams</b>					
196	5,000		5,000	1,961	0	(5,000)
197	2,000		2,000		2,000	0
198	900		900	0	900	0
199	1,000		1,000	675	1,000	0
200	8,900	0	8,900	2,636	3,900	(5,000)
201	<b>Maine School of Ministry</b>					
202	100		100	0	400	300
203	37,121		42,000	18,678	45,535	3,535
204	10,400		10,400	9,000	10,400	0
205	2,200		2,200	0	1,100	(1,100)
206	0		1,000	0	1,000	0
207	200		500	237	4,000	3,500
208					4,000	4,000
209	50,021	0	56,200	27,914	66,435	6,235
210						
211	<b>Total Resource Teams and Ministries</b>					
212	58,921	0	65,100	30,551	70,335	5,235
213	<b>TOTAL OPERATING EXPENSES</b>					
214	746,564	527,603	1,136,444	289,296	1,162,046	25,602
215	<b>OPERATING SURPLUS (DEFICIT)</b>					
	(14,124)	270,649	17,140	40,076	24,429	7,289