

**MAINE CONFERENCE UCC  
BOARD OF DIRECTORS  
Meeting Minutes**

L = Lay Member C = Clergy Member CS = Conference Staff √ = Completed NA = Not Applicable
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Approved Minutes of the Board of Directors Meeting

May 16, 2020 – 9 AM via Zoom

Attending: Rev. Geoffrey Parker (C), Rev. Linette George (C), Bob Sandman (L), Allison DiMatteo (L), Hariph Smith (L), Rev. Deborah Blood (CS); Rev. Alyssa Lodewick (C), Kathy Woodside (L), Rev. Susan Reisert (C), Cindy Huggins (L); Rev. Sara Bartlett (C), Caroline Payson (L), Rev. Stephen Hastings (C), Steve Wight (L)

Absent:

Guests: Nick Davis joined at 10:45.

Item	Discussion	Follow-up/ Action
Welcome and Gathering	Began at 9:04 with welcome and thanks from the Chair. Reflected on a passage from 1 Thessalonians.	
Approval of Minutes	<p>MOVED; SECONDED</p> <p>To approve the BOD minutes from April 16, 2020.</p> <p>MOTION CARRIED</p> <p>MOVED; SECONDED</p> <p>To approve the BOD minutes from May 5, 2020 as corrected.</p> <p>MOTION CARRIED</p>	
Conference Minister Report	<p><b>A question for the Board</b> – As we think about the other half-time ACM position, will the Board commit to funding both ACM positions for 12-18 months – say to the end of 2021? This will be discussed later in the meeting.</p> <p>One opportunity that is being offered by national is interest-only loans of either \$5,000 or \$10,000 that will be secured by national church funds for a term of one year at 2.75%. Conferences can also add their own funds if they have funds they can lend. The CM, with Board’s permission, offered to explore this option, with some misgivings as the underwriting process falls heavily on Conference staff to decide which churches are good risks.</p> <p>MOVED; SECONDED</p> <p>To decline this offer from national.</p>	

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	<p>MOTION CARRIED</p> <p>Reported good collaboration among Conference Ministers during the pandemic.</p>	
Financial Reporting	<p>The Treasurer reported on April financial reports. First reports from our new accountant, Ballou &amp; Associates. Some format issues to resolve.</p> <p>OCWM and Fellowship Dues income are weighted based on historic patterns of monthly giving. In that respect, giving is above what is expected.</p> <p>Finances are stable.</p> <p>There is confusion about PL income accounting. Needs to be resolved at a special PL meeting.</p> <p>OCWM and Fellowship Dues reporting was made available for review.</p> <p>A team of Hariph, Carol, Bob, and Jeff is working on financial scenarios in light of Covid-19. Hariph spoke to this and shared with us 3 scenarios with varying losses of income. These are all hypothetical – conversation starters if/when a conversation is necessary.</p> <p>We are not making a commitment for an additional ½-time ACM under the current circumstances.</p>	
Pilgrim Lodge	<p>The BoD is challenging itself to raise \$2,500 for PL.</p> <p>PL has reached 29% of its fundraising goal for 2020.</p>	
Governance	<p>Report submitted with request for nominees and attendance at Association meetings.</p>	
Annual Meeting	<p>It is possible that Annual Meeting cannot occur in person. There will be a more detailed report in June.</p>	
Personnel	<p>Deb Jenks is on board as interim ACM. Interviews forthcoming for the search and call consultants.</p>	
Conference Minister Evaluation	<p>Joined by Nick Davis on behalf of the CM evaluation team.</p> <p>The Evaluation Team (ET) reported. Appreciation expressed for the ET members. Questions about process were entertained. ET felt there was good representation around the Conference. All</p>	

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	<p>staff participated. CM questioned the scale used in the survey (DON'T KNOW – NEEDS IMPROVEMENT – FINE – VERY GOOD – OUTSTANDING) and said the questions didn't reflect what she does. Request made for the survey document and the CM self-evaluation.</p> <p>MOVED; SECONDED</p> <p>To receive the report from the Evaluation Team and related documents, with thanks to the ET.</p> <p>MOTION CARRIED</p> <p>MOVED; SECONDED</p> <p>To move us into executive session.</p> <p>MOTION CARRIED</p> <p>Executive session began at 11:08 with suspension of the minutes.</p> <p>Executive Session ended at 1:26 PM.</p> <p>MOVED; SECONDED</p> <p>The Board and Conference Minister spend the next week in prayer and discernment as to the future of our mutual ministry, and to consider if it has come to its conclusion at this period of five years.</p> <p>MOTION CARRIED</p>	
Exit Interview Report	Report received.	
Other	Meeting adjourned at 1:48 PM with prayer from Geoff.	
Rejoined Meeting	<p>We reconvened the meeting at 10:03 AM on May 23.</p> <p>Attending: Rev. Geoffrey Parker (C), Rev. Linette George (C), Bob Sandman (L), Allison DiMatteo (L), Hariph Smith (L), Rev. Alyssa Lodewick (C), Kathy Woodside (L), Rev. Susan Reisert (C), Cindy Huggins (L); Rev. Sara Bartlett (C), Caroline Payson (L), Rev. Stephen Hastings (C), Steve Wight (L)</p> <p>Absent: Rev. Deborah Blood (CS)</p>	

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Business	<p>We have been in conversation with National and the CM.</p> <p>MOVED; SECONDED</p> <p>To change a motion already adopted to “the Board and Conference Minister spend the next week in prayer and discernment as to the future of our mutual ministry, and to consider if it has come to its conclusion at this period of five years.”</p> <p>MOTION CARRIED BY 2/3 MAJORITY</p> <p>MOVED; SECONDED</p> <p>The Board immediately constitute an Interim Minister Search Committee comprised of members of the Executive Committee of the Board and a member of the Personnel Committee, with the purpose of discerning and recommending a candidate to the Board who would be able to begin ministry on September 1, 2020.</p> <p>MOTION CARRIED</p> <p>CM joined the meeting at 11:20 to report about the interest-only Cornerstone Fund loans mentioned previously in the minutes. The Conference can recommend approval of a church’s application, but Cornerstone decides. CM recommends we make the option available to our churches.</p> <p>MOVED; SECONDED</p> <p>To opt in to the Cornerstone Fund loan program.</p> <p>MOTION CARRIED</p>	
NEXT MEETING	<p>Wednesday May 27 at 5 PM. Meeting adjourned at 11:26 AM on May 23.</p>	

Respectfully Submitted,

*Stephen Hastings*

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Steve Hastings, Clerk