

**MAINE CONFERENCE UCC
BOARD OF DIRECTORS
Meeting Minutes**

<p>L = Lay Member C = Clergy Member CS = Conference Staff √ = Completed NA = Not Applicable</p>

DRAFT Minutes of the Board of Directors Meeting

March 21, 2020 – 9 AM via Zoom

Attending: Rev. Geoffrey Parker (C), Rev. Linette George (C), Bob Sandman (L), Rev. Alyssa Lodewick(C), Allison DiMatteo (L), Hariph Smith (L), Kathy Woodside (L), Rev. Deborah Blood (CS); Rev. Susan Reisert (C), Cindy Huggins (L); Rev. Sara Bartlett (C), Caroline Payson (L), Rev. Stephen Hastings (C)

Absent:

Guests: Jennifer Paty

Item	Discussion	Follow-up/ Action
Welcome and Gathering	<p>Began at 9:03 with a quick check-in with everyone. Deborah offered a prayer.</p> <p>Geoff welcomed Jen Paty, new Outdoor Ministry Director.</p>	
Approval of Minutes	<p>MOVED; SECONDED</p> <p>To approve the BOD minutes from February 13, 2020.</p> <p>MOTION CARRIED WITH ONE ABSTENTION</p>	
Pilgrim Lodge – Guest: Jennifer Paty, Outdoor Ministry Director	<p>Jen talked a little about her background and “listening” style of leadership. Emphasized need to train new leaders as an ongoing matter.</p> <p>Introductions from the BoD members.</p> <p>PL is in compliance with current Maine CDC requirements. State may ultimately decide on camp closures. Will add isolation capability as necessary. Other measures are being taken if we should open. Working on adding some online activities to connect with campers. If necessary, PL may be able to apply for State disaster relief loans.</p> <p>Virtual camp, if we have it, will be free of charge, with full refunds to those who already registered and paid for camp.</p> <p>Discussion about finances and reporting.</p>	

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	<p>MOVED; SECONDED</p> <p>To approve the Pilgrim Lodge Mission Statement, Values, and Statement of Faith.</p> <p>MOTION CARRIED WITH TWO ABSTENTIONS</p> <p>MOVED; SECONDED</p> <p>To remove Melinda Trotti as signatory for Facility Manager's Account (Key Bank) and add Jennifer Paty.</p> <p>MOTION CARRIED</p> <p>This motion will be conveyed to Anne Hodgman by the clerk for the completion of this task.</p> <p>Jen emphasized the need to encourage our youth to attend PL and that they will be safe.</p>	
<p>Conference Minister Report</p>	<p>Impressed with the response of our clergy to the coronavirus restrictions.</p> <p>Need to educate ourselves on the financial realities during this time, including PL. These circumstances bring out strengths and weaknesses of our churches.</p> <p>We do have access to several funds to support ministers.</p> <p>CM reported that the staff is doing fine and praised them for their response to coronavirus disruptions. Staff will now be working from home. CM will occasionally work from the office.</p> <p>Request for guidance on church/non-profits with respect to unemployment relief. The CM said some advice on that will be forthcoming next week.</p> <p>Discussion about maintaining healthy church life during this time of social distancing. Deacons outreach; online opportunities; weekly ACE; featured livestreaming church; survey about church needs; sharing good ideas; picture gallery of empty but wonderful sanctuaries...</p> <p>What is the missional component? Food pantries, etc?</p>	

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UPDATES/REQUESTS		
Personnel	<p>Committee meets on April 1 and will set up exit interview committee for Rev. Morgan.</p> <p>Working on updates to the Employee Handbook. Some action may be taken at the Committee meeting on April 1.</p> <p>CM is pursuing the availability of someone to do interim ACM work.</p>	
Financial Reporting	<p>We have a new bookkeeper from Camden and the treasurer has high confidence in their ability to provide accounting services to the Conference.</p> <p>2017 audit is done and available as a PDF document.</p> <p>We will ask the Trustees to meet with us at the May BoD meeting.</p>	
Conference Minister Goals and Evaluation	Evaluations due 3/23. Evaluation Committee to report at April Meeting.	
Governance Committee Update	<p>MOVED by Committee</p> <p>To accept the Charge for a Development Committee.</p> <p>MOTION CARRIED</p> <p>MOVED by Committee</p> <p>To accept the Charge for a Social Action Coordination and Communication Committee.</p> <p>MOTION CARRIED</p>	
Administration	<p>MOVED; SECONDED</p> <p>To remove Mark Schussler and add Deborah Blood to the Keybank credit card and retain Anne Hodgman.</p> <p>MOTION CARRIED</p>	
Annual Meeting	Update from Susan Reisert. Need to ramp up communications about Annual Meeting.	
Wrap-Up	Closing Prayer	
NEXT MEETING	April 16, 2020	

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Respectfully Submitted,

Stephen Hastings

Steve Hastings, Clerk