

**MAINE CONFERENCE UCC
BOARD OF DIRECTORS
Meeting Minutes**

<p>L = Lay Member C = Clergy Member CS = Conference Staff √ = Completed NA = Not Applicable</p>

APPROVED Minutes of the Board of Directors Meeting

February 13, 2020 – 5:30 PM at the Conference Office in Augusta

Attending: Rev. Geoffrey Parker (C), Bob Sandman(L), Rev. Linette George (C), Allison DiMatteo (L), Kathy Woodside (L), Rev. Deborah Blood (CS); Rev. Susan Reisert (C), Cindy Huggins (L); Rev. Sara Bartlett (C), Caroline Payson (L); Rev. Stephen Hastings (C)

Absent: Rev. Alyssa Lodewick (C), Hariph Smith (L)

Guests: Herb Oliver (L), Christine Dyke (C)

Item	Discussion	Follow-up/ Action
Welcome and Gathering	Meeting called to order at 5:32 pm. Guests were welcomed and introductions made. Opening prayer.	
Approval of Minutes	<p>MOVED; SECONDED</p> <p style="text-align: center;">To approve the minutes from Board Retreat of January 25, 2020 as corrected.</p> <p>MOTION CARRIED WITH 2 ABSTENTIONS</p>	
Board Goals	Reviewed the Board goals for 2020. They will be posted on the Conference website.	
Darren Morgan's Resignation	<p>The Chair reviewed the sequence of events concerning receiving Darren's resignation. The follow items will be addressed:</p> <ul style="list-style-type: none"> • Process for bridge / interim hiring • Recommendations to Personnel going forward • Create Exit Interview Team • Plan a Farewell Party <p>Some have a sense that the Board should offer its own communication concerning Darren's departure.</p>	<ol style="list-style-type: none"> 1. Personnel to review best practices for communications about such events (resignations). 2. Send out Board Report Feb 2020. 3. Message from the Board concerning Darren's resignation.

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Conference Minister Goals and Evaluation	<p>A report was made on a CM evaluation survey document. It will go to staff, Executive Committee, 7 or 8 folks the CM works with, Chairs of COMs covered by the CM. Surveys should go out by the end of the month and returned by mid-March. A report by the Evaluation Team should be made to the Board in April.</p> <p>MOVED; SECONDED</p> <p style="text-align: center;">To have the Ad Hoc group move forward with the survey document after amendment input from the CM.</p> <p>MOTION CARRIED</p> <p>The CM job description will be subject to review this year.</p> <p>The CM reported on CM goals for 2020.</p> <p>MOVED; SECONDED</p> <p style="text-align: center;">To accept the content of the CM Goals for 2020.</p> <p>MOTION CARRIED</p>	<p>CM Evaluation to be presented to the Board at April meeting.</p> <p>The CM should comment to the Evaluation Team by Wednesday February 19 about the survey tool.</p> <p>Immediate need for CM to hire the search and call consultants.</p>
UPDATES		
Financial Reporting January 2020	No report. Awaiting January numbers.	
Governance Committee Update	Report as submitted.	Governance submit to the Board approved drafts of the charges for a Development Committee and a Social Action Coordination and Communication Committee at the March Board meeting.
Pilgrim Lodge	Plan for meeting with Jennifer Paty (3/21)	

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Development Tasks	Continued thanks to donors. Thank You cards are available.	
Communications	<ul style="list-style-type: none"> • Board report coming out • Report from the listening session in Bethel on February 8. • Table Settings forthcoming. 	<p>Clerk to format and formalize the notes from February 8 for publication.</p> <p>Treasurer to provide financials for Table Settings.</p> <p>Other Board Members will submit stories for Table Settings.</p> <p>CM to ask Williston Emmanuel for statement about the Asylum Seekers program.</p>
Wrap-Up	<ul style="list-style-type: none"> • Agenda Setting / Task List Update • Closing Prayer 	
NEXT MEETING	The next BOD meeting will be at the Conference Center	

Respectfully Submitted,

Stephen Hastings

Steve Hastings, Clerk