

COMMON INTERVIEWING PITFALLS

1. Not asking questions clearly.
2. Interrupting when interviewee is doing preparatory thinking before answering.
3. Cutting off responses' interviewee thinks are important.
4. Overlooking "little clues" of a "big negative."
5. Probing beyond an interviewee's willingness to talk.
6. Permitting an interviewee to wander.
7. Using leading questions (Would you say . . . ?).
8. Asking questions which can be answered by a yes or a no.
9. Paying more attention to the things you like about the interviewee than the things you don't.
10. Determining response based on your agreement with their philosophy, theology rather than their ability.